



VIA ELECTRONIC MAIL

Requestor: Matthew Davis

Email: mdavis@WalkupLawOffice.com

April 15, 2019

Re: Public Records Request received April 5, 2019

Dear Matthew:

This letter responds to your public records request received by the Mayor's Office on April 5, 2019 via email and on April 8 by mail. Specifically, you requested the following records:

1. "The entire lease agreement between the City and County of San Francisco and the current tenant or tenants of the Fillmore Heritage Center, 1330 Fillmore Street, San Francisco, California 94115, including all amendments;
2. All documents that have as any part of their subject matter insurance for operations at the Fillmore Heritage Center, including, without limitation, any certificates of insurance, policies of insurance or additional insured information.
3. All documents that have as any part of their subject matter any guidelines, rules, policies or procedures that the City and County of San Francisco imposed on the tenant of the Fillmore Heritage Center with respect to operating the center, including without limitation, any requirement that security be provided for events, that the San Francisco Police Department be notified about events, or that insurance be obtained for events.
4. All documents that have as any part of their subject matter the incident that occurred on the evening of March 23, 2019, inside and near the Fillmore Heritage Center, and that culminated with a gun battle in front of the center.
5. All documents that have as any part of their subject matter any complaint, warning or report about events or operations at the Fillmore Heritage Center from October 1, 2018 to the present.
6. All documents that show the identity of the persons or entities that paid rent to the City and County of San Francisco for the Fillmore Heritage Center, from October 1, 2018 to the present.
7. All documents that constitute, describe or refer to an application

or request to lease the Fillmore Heritage Center that was submitted or provided on behalf of the current tenants of the Center.”

Response Dated April 15, 2019

Thank you for your inquiry. We have reviewed your public records request and are conducting a search and review of potentially responsive documents. We are producing herewith responsive documents located to date.

This production includes certain documents responsive to Categories 1-3, 6 and 7 and certain documents responsive to Category 4 in your request.

Please also be advised that we are hereby invoking an extension of time to continue our response to your request. We are invoking an extension of time of up to 14 days under Government Code § 6253(c) and San Francisco Admin. Code § 67.25(b) because of the need for consultation with other city departments.

We will endeavor to process your request as quickly as possible and anticipate completing our response no later than the close of business April 29, 2019. We understand that we are required to conduct this consultation with all practicable speed. Please also note that we are responding on behalf of the Mayor’s Office, the Office of Economic and Workforce Development and the Mayor’s Office of Housing and Community Development, and not on behalf of other city departments.

If you have any questions regarding your request or would like to send another public records request, please do not hesitate to contact the Mayor’s Office at mayorsunshinerequests@sfgov.org.

Sincerely,

Hank Heckel
Compliance Officer
Office of the Mayor
City and County of San Francisco